



## Your Privacy



Canberra / Cooma / Goulburn / Moruya  
Queanbeyan / Wagga Wagga / Yass / Young

PHONE 1800 427 920 | [marymead.org.au](http://marymead.org.au)

# Your Privacy

**In order to provide you with your services, Marymead will need to gather personal information about you and/or your child.**

Marymead wants you to feel comfortable sharing your personal information so it is important you are aware of your privacy rights.

- Your personal information is kept private
- Marymead only collects information that helps us to provide a service to you
- All client information is stored securely
- Your information is only seen by those in Marymead working directly with you on a 'need to know' basis
- Your information will only be shared with other services, or another Marymead program, with your permission
- In most cases you can request to see your information. It will not include information about other people
- If you believe your right to privacy has been breached, you can make a complaint.

## Limits to Privacy

If Marymead receives information that a client may be at risk of harm, we may need to make a report to child protection services and/or NDIS Quality and Safeguards Commission and/or the police. In addition, information may need to be provided to other agencies or the courts in accordance with legal requirements.

**For more information about privacy, confidentiality, accessing your records or to provide us with feedback please speak to one of our staff or call us on 1800 427 920.**

### ACKNOWLEDGEMENT OF TRADITIONAL OWNERSHIP

Marymead acknowledges the traditional custodians of country throughout Australia and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to the elders both past and present.



If you require an interpreter contact the Translating and Interpreting Service  
TIS National 131 450

